Edinbane & Communities Company Board Meeting **ACTION**

Minutes 15th June 2026

1) Welcome & Apologies

Present: Sara Twaddle (ST), Chris Whatley (CW), James Mounter (JM), Roddy Macfarlane (RM), Kenny MacKinnon (KM), Andrew Prendergast (AP) and Ceitidh Douglas (CD)

Apologies: Sandra Wilson (SW) and Karen Pettitt (KP)

In Attendance: Alistair Danter (AD)

ST informed the Board of the sudden death of John Boyle. Condolences have been sent to his widow on behalf of the Board.

2) Declarations of Interest

KM regarding kerb stones.

3) Minutes of meeting

Approved by CW, seconded by JM.

4) Matters arising

- **Second signatory for RBS account** – Stuart Whatley went to bank to arrange meeting. RBS will send a document to Stuart to assist with what to do. ST
- **Abandoned car at shop site** – KM advised that the owner of the car will not move it from the shop site. There is also another abandoned car at the village green parking area that belongs to the same person. RM spoke with Community Council and there is a process to go through to have the car removed. A notice must be placed on the car giving X number of days for owner to remove. RM will speak to Phil Ashurst and see if he could speak to the owner. RM
- **Governance training** – Will leave until Autumn. ST
- **Membership forms** – CD has this in hand. Apologised for the delay but will be completed by next meeting. CD
- **Defibrillators** – CD contacted John MacRae and 6x set of pads, 1 new AED for Edinbane Inn and a cabinet for Redwood House have been ordered. John will fit/replace in due course. Lucky2BHere advised that the defib at the campsite is not the same model as what Lucky2BHere use so wouldn't take over maintenance etc. It will need to be put onto the circuit but CD to contact KP to check that the campsite will do this themselves. CD informed that Lucky2BHere also advised: *"You should also be aware that the G3 units are all aging and out with their warranty* CD

ACTION

period so would not be repaired should they require maintenance beyond pads and battery."

- **Playpark benches** – KM to complete, ideally for Summer. KM
- **Social media** – A Facebook page (What's on Edinbane) has been set up. CW and Kelly MacKay, from hall committee, have been added as moderators. Newsletter to be posted on page and shared to increase followers. CD/CW

5) Projects

a) **Shop**

- Business planning –AP has started drafting this as we will need one for funding applications soon. AP will circulate once first draft completed. AP
- Community questionnaire – Copy received from KP. Questionnaire/survey has now been circulated to members via email, to residents by post and a web form is available to complete on website. N/A

b) Housing

- Master planning update – An updated master plan was circulated round the board. The updated plan contains 3 variations based on similar theme showing high & low density options. A meeting with the public will need to be arranged to confirm ECC's involvement in any future development. We will wait for a response from HC before sharing the Masterplan. AP

c) Village Centre

- Opening event – Roisin at Edinbane advised that Macdiarmid Primary children would not be able to attend due to transport issues. Ewan the puppeteer was also in touch to advise that he & his partner would not be able to attend the opening event. The board made the decision to postpone the event until around late August. Date to be confirmed. CD
- Kerb stones – Due to abandoned car, KM is not able to lay the kerb stones. KM

6) Newsletter

The June newsletter was issued to members via email, to residents by post and a copy was put on the website. N/A

7) Strategic direction & development plan

Agreed to please the strategic plan until later in the year. AD raised it could be a good idea to get in touch with S&LCVO to get census information to understand the demography of Edinbane. AP advised it would be useful to have a plan when applying for funding. We would need to get community engagement to know what the community would want. AD advised it would be good to see what the funding N/A environment is like – possibly speak to HIE. Agreed to remove item from agenda until later in the year. **ACTION**

8) Finance & admin report

CD sent 'budget vs actuals' report round the board. AD & AP advised that claim for Rural Design invoice needs to be claimed from HC. CD advised that CSM have been in touch with questions regarding the accounts which means they have started preparing. CD also spoke with CSM regarding QuickBooks subscription. We are paying £56+VAT but CSM confirmed that they could provide subscription for £28+VAT. Agreed to move to CSM's subscription. CD

9) Windfarms update N/A

No update.

10) Applications

- Shanks Plumbing & Renewables Ltd – board were unsure what funding Shanks were asking for; is this for the final year of 3 or a new apprenticeship? CD to contact Shanks and confirm. CD
- Edinbane Community Hall Association – board agreed to funding request, but RM raised that maintenance needs done around hall e.g. clearing gutters, grass cutting etc. Letter to go to hall committee advising this. CD

11) AOB and DONM

- CD enquired whether AD wished to become a director. AD advised to check once governance training has been completed.
- AP advised that HC have put an application to Transport Scotland Active Travel Fund for the link paths. Waiting for a response.
- Next meeting confirmed for 20th July 2026. Other dates approved were 24th August 2026 and 28th September 2026.